

Application for Employment

submit to info@independent-testing.com

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

Application Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Note to Applicants:
 Do not answer the following question unless you have been informed about the requirements of the job for which you are applying.
 Can you perform the essential functions of the job, for which you are applying, either with or without a reasonable accommodation? YES NO

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you applied with us previously? YES NO If yes, when? _____

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Best time to contact you is: _____ : _____

If you are under 18 years of age, can you provide required proof of your eligibility to work?.....

Do any of your friends or relatives work here?.....

When are you available to work.....

Are you currently on "lay-off" status and subject to recall?.....

Can you travel if a job requires it?.....

AM	PM	
<input type="checkbox"/>	<input type="checkbox"/>	
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	
FULL-TIME	PART-TIME	TEMP.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Skills

Describe any specialized training, apprenticeship, skills and/or extra-curricular activities.

List professional, trade, business or civic activities and offices held.
You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

Disclaimer and Signature

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature: _____ Date: _____

For Human Resources

Arrange Interview	YES <input type="checkbox"/>	NO <input type="checkbox"/>		Date of Interview:	
Position(s) Considered					
Remarks					
	Interviewed by				
Employed	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date of Employment		
Job Title				Hourly Rate/ Salary	
Department					
Hired by					